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| **A logo of a church  Description automatically generated** | **MUCH HOOLE PARISH COUNCIL**  **NOTICE OF MEETING** |
| You are hereby summoned to attend the September Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 9th September 2024.** The meeting will be held at **The Venue** **at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA. |

**AGENDA**

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| **1.** | **Apologies for Absence**  To receive apologies for absence |
| **2.** | **Declaration of Interests and Dispensations:** to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting. |
| **3.** | **Minutes of the Previous Meetings:** To resolve to approve the minutes of the last Council meeting held on 8th July 2024 as being true and accurate. |
| **4.** | **Public Time**  To invite and listen to issues raised by members of the public. |
| **5.** | **Correspondence from members of the public**  To discuss correspondence received from members of the public |
| **6.** | **Reports from other meetings and information on Future Events**  The Council will receive reports from meetings where Councilors have attended as representatives and will discuss upcoming events that Councilors will be attending as representatives. |
| **7.** | **Village Hall**  To receive and note a report on the progress of The Village Hall. |
| **8.** | **Financial Regulations**  Cllr R. Lea to report on newly issued NALC financial regulations and whether any alterations to our adopted regulations are necessary. |
| **9.** | **Confirmation of Authorised Signatures with Unity Trust Bank**   1. Clerk to present to the Council a written instruction addressed to Unity Trust Bank, confirming the up-to-date signature of Cllr N Woodcock. Cllr N Woodcock must sign the instruction, with the Clerk and Cllr R Lea countersigning in accordance with the bank mandate**.** 2. Clerk to report the resolution of the changes re Unity Trust Bank in respect of Cllr K Hayes and Cllr P Cocker. |
| **10.** | **Off Road Cycle Track**   1. To note the erection of three new warning signs at the cycle track as required by Council. 2. To receive inspection reports and any updates on the Cycle track and resolve any actions required. |
| **11.** | **Finance**   1. To sign off the Bank reconciliation for the end of August re |July and August transactions circulated prior to the meeting. 2. To authorise the following payments:    1. Lengthsman H Jackson invoice for July and August in the amount of £509.85    2. Clerks July and August gross salary in the amount of £461.78 (£256.44 and £205.34) – timesheet circulated with agenda    3. Clerks July and August Expenses for mileage in the amount of £41.54 (£18.92 and £22.62)  – details circulated with agenda    4. Burial ground maintenance grant for the year 2023 and 2024 in the amount of £1000 |
| **12.** | **Budget Monitoring Quarterly Statement**  Council to review expenditure against budget to date for 5 budget headings where spend is a great deal less than expected, as per figures circulated. |
| **13.** | **Parish Clerk and Financial Officer**   1. To listen to the clerk’s progress and plans and deal with any concerns or questions she wishes to put to the Council. 2. Clerk to provide an update on Chairman’s chain of office refurbishment quotes. |
| **14.** | **Footpaths & Gardens**   1. To receive an update on the maintenance of footpaths including work completed 2. To review progress on discussions with South Ribble Borough Council in respect of an access gate to the community garden – as per the circulated email from Louise Davies at SRBC and review progress re: flooding and playground repainting. |
| **15.** | **Annual Newsletter**  Council to review and approve Cllr R Lea’s draft copy, approve payment for printing in the sum of £377.50 and authorise its distribution to all homes in Much Hoole. |
| **16.** | **Charity Cycle Ride in memory of Russ Weaver**  Council to approve a donation of £200. |
| **17.** | **Fallen soldiers’ plaques**  Council to discuss the proposal of fallen soldier plaques on properties in the village and to receive any updates from Cllr N Woodcock on discussions with the Croston historian. |
| **18.** | **Community Orchard Grant**  Council to receive an update from Cllr T Hewitt on the information gathered for the grant application. |
| **19.** | **Planning:** None received for the period between 12th August 2024 – 9th September 2024 |
| **20.** | **Items for next agenda** |
| **21.** | **Date of Next Meeting**  The Parish Council to agree the date of the next Meeting as 7.30pm on Monday 11th October 2024 to be held at ‘The Venue’, Liverpool Old Road, Much Hoole. |